



CITY OF ATLANTA

Job Announcement

TRAINING OFFICER*

STARTING SALARY: \$41,846
Salary Grade: 21

Applications Accepted From: December 14, 2005 until vacancy is filled.

Minimum Job Requirements

Applicants for this position must have graduated from an accredited college or university with a Bachelor's degree in Health Science, or related field required; three years of experience in adult instruction or employee development or any equivalent combination of education, training and experience which provides the requisite knowledge, skills and abilities for this job.

Licenses and Certificates

Applicants for this position must possess a valid Georgia driver's license. The following items are required: current Georgia licensure as a paramedic, registered nurse, physician assistant or physician; current certification as a cardiopulmonary resuscitation instructor (CPR), and current certification as an advanced cardiac life support instructor, pediatric advanced life support instructor, basic trauma life support instructor and geriatric life support instructor or equivalents as approved by the Office of the Emergency Medical Services (OEMS). In addition, candidates must successfully complete a department administered course with curriculum specific to Georgia's emergency medical service system as well as demonstrate proficiency by the successful completion of practical and written examinations administered or approved by Atlanta Fire Rescue.

Duties of the Job

This employee conducts the training of EMT-I and EMT-P courses for Atlanta Fire Rescue. Other duties include: coordinating EMT-I and EMT-P in service training programs and recertification courses which includes CPR, ACLS, PALS and PHTLS; maintaining training records and equipment, and ensuring compliance to state and national regulations.

To Apply For This Job

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday.
Resumes will not be accepted in lieu of application.

Apply at: Department of Human Resources, 68 Mitchell Street SW, Suite 2107, Atlanta, GA. 30303
Phone: (404) 330-6369 www.atlantaga.gov FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation, Gender Identity or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

The hiring authority will contact only those applicants they deem most appropriate for the position. Letters will not be mailed to individual job applicants.

The Examination For This Job Will Consist Of An Evaluation of Applicant Training And Experience.

11/14/2005

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***Pending legislative approval**